



Washington County District Attorney's
Check Enforcement Program

150 North First Ave. • Suite 300 MS40 • Hillsboro, Oregon 97124

For official use: _____

Check Complaint Form

This form must be filled out before any action can be taken on checks presented to the Check Enforcement Program. The District Attorney's Office has the right to determine if criminal action will be taken on any check matter referred to them.

VICTIM INFORMATION

Company Name _____ **Merchant Number** _____

Person who accepted check Mr/Ms _____ First _____ Middle _____ Last _____ Suffix _____

The undersigned states that he/she has actual knowledge of the facts and matter stated above. Submitting this complaint may result in criminal charges being brought against the check writer.

Signed _____ Date: _____

CHECK-WRITER INFORMATION

Name First _____ Middle _____ Last _____ Suffix _____

SSN _____ Date of Birth _____ Race _____ Gender M F

Address _____

City _____ State _____ Zip _____

Phone _____ Driver's License # _____ State Issued _____

Height _____ Weight _____ Eyes _____ Hair _____

Employer _____ Work Phone _____

Additional ID _____

CHECK INFORMATION

Bank _____

Reason check(s) did not clear: NSF Account Closed No Account

Bank Charges -The program will also attempt to recover the service fees you were charged by the bank to process the bad check.



Check No. _____ Date Passed _____ Amount _____ Bank Charges _____

Check No. _____ Date Passed _____ Amount _____ Bank Charges _____

Check No. _____ Date Passed _____ Amount _____ Bank Charges _____

Check No. _____ Date Passed _____ Amount _____ Bank Charges _____

List the attempts you have made to collect these check(s): _____

Has partial payment been taken on this check? Y / N _____

Can the person who took or authorized the check positively identify the person issuing the check? Y / N _____ If Yes, explain:

Staple Original Check and supporting information here.

Submit to: **Washington County District Attorney's Office**
Check Enforcement Program
150 N. First Avenue, Suite 300 - MS 40
Hillsboro, OR 97124

Please attach all available information including bank notices, envelopes etc. If you have questions, please contact the Check Enforcement Program at:

1-888-229-6276